



**MODIFICATION AND CODIFICATION OF  
THE ARTICLES OF THE ASSOCIATION OF SOCIAL  
RESPONSIBILITY FOR CHILDREN AND YOUTH - SKEP**

**No. 29/2021**

**Article 1.**

**ESTABLISHMENT - SEAT**

The association under the name ASSOCIATION OF SOCIAL RESPONSIBILITY FOR CHILDREN AND YOUTH – SKEP is established. The English language will be used in all communications with non-Greek parties.

Kifissia, Attiki, is designated as the seat of the association.

The Association can establish offices in other parts of the country as well.

**Article 2.**

**AIMS**

The aims of the Association are:

The communication with children and youth in a spirit of understanding.

The provision of care for children and youth faced with problems of survival, neglect, maltreatment, exploitation, health, social exclusion, all types of addictions and any other issue that might deprive them of the human right to develop in a safe and loving environment with respect for their personalities, so that they can become integrated individuals



with respect for the human worth, and faith in the ideals and the timeless values of civilization.

The support of the young so they can have access to information and acquire the appropriate education, in order to attain a satisfactory educational level that will enable them to achieve professional status and a dignified standard of life.

The empowerment of children and youth so they can develop their skills and inclinations and the development of positive emulation among them.

The cultivation of environmental conscience in children and youth.  
Development of communication and of the spirit of solidarity among the children and the youth of our country and of the whole world.

The familiarization with the sight of disability and the removal of the social stigma (attached to it) through its realization and the development of its awareness in the general student population as well as the general population at large.

The enlightenment of public opinion concerning the problems of people with disabilities, aimed at changing the mentality of the general population while at the same time generating concepts of social responsibility in the general student population as well as in the general population.

The social and professional integration of young people with disabilities and the promotion of the equal opportunities of people with disabilities and in adverse living conditions. The reinforcement of programmes of sensitization within the school framework as well as the reinforcement of sectors of coexistence of people with disabilities (with the general population) in municipalities, townships, and public



organizations. The expansion of the working force of the country and the decrease of the unemployment percentage of people with disabilities.

The improvement of the quality of life of people with disabilities and every kind of contribution to their families.

The promotion of volunteer work and of social participation in order to resolve the diverse issues of people with disabilities as well as the provision of counseling services and support.

The organization and realization of informative visits to primary and secondary schools in order to inform and to render students, instructors and Parents' Teachers' Associations (PTAs) aware of the issues of people with disabilities, as well as the organization of training seminars.

The recording and the analysis of facts and data after the conducting of evaluation research on all issues concerning people with disabilities, as well as on the changes in the perception of difference/disability (by the general population).

The cooperation with social, insurance, scientific, intellectual institutions and organizations together with diverse public institutions, organizations and ministries, with other associations, unions and federations and, generally with any organization, in order to resolve and promote any problem concerning disabilities.

The effort to undertake European collaborations with reliable organizations of the society of citizens (such as NGOs, local developmental institutions, university networks, cooperatives, institutions of private enterprise and others) from all countries, with the



aim of substantially improving the socio-economic standard of living of disabled persons.

The participation in programmes of The European Union as well as the collaboration with other institutions in order to attain participation in subsidized or non -subsidized EU programmes. The participation in the realization, monitoring and management of co-funded undertakings of diverse national, European or/and international programmes and the research, compilation and realization of studies, papers and reports on all issues of disability.

### **Article 3**

#### **MEANS FOR THE REALIZATION OF THE AIMS OF THE ASSOCIATION**

The Association will use any legitimate means in order to succeed in its aims. In order to realize its aims, it can collaborate or come to agreement with any individual or legal entity of the public or private law whether Greek or non- Greek, as well as with state institutions, departments of the European Union and others.

Some of the means for the realization of the aims are:

The mobilization of all kinds of institutions which can assist in the realization of the above aims and the organization of all kinds of actions in order to ensure the rights of children, youth and disabled persons.

The organization of experiential, educational, interactive programmes and informative events aimed at promoting sensitivity and awareness, with visual, athletic, experiential, entertaining and cultural actions. The organization of events, meetings, festivals, championships,



congresses, exhibitions, cultural journeys for activities in Greece and abroad. The participation in seminars, congresses, meetings, festivals, championships, contests. The publication of informative documents, books, pamphlets, publications of electronic educational material. The creation and production of audiovisual material (videos, short films, longer films) aiming at informing and rendering aware the population at large. The organization of musical, dance, theatrical and every kind of cultural performance.

The development of the required collaborations with international and European organizations in order to realize the above aims, as well as the cooperation with broader unions and state, municipal and other authorities, NGOs and, generally, associations and unions of private and public law which serve or can contribute to the promotion of the Association's goals. The participation in collective institutions, international and European organizations and networks for the realization of the goals of the Association in Greece and abroad.

The organization and operation of a service aiming at rendering public opinion aware, at updating and informing people, the families of disabled persons, the personnel of every kind of organization and public department, as well providing psychological support to the individuals (with physical disabilities?) and all interested parties.

The exchange of information and technical intervention as well as of experiences in order to safeguard the provision of quality services to persons with disabilities as well as the creation of educational or recreational programmes of interest to the families of persons with disabilities as well as to the general population and the organization of



educational and scientific training of personnel and collaborators from every kind of organization.

The coordination of the activities of the Association through the constant interaction and occupation of its members, the constant contact with other social welfare organizations and, generally, service departments dealing with the protection and regulation of all problems and rights of persons with disabilities.

The participation in national, communal, regional, et al, programmes for the prevention and handling of all issues of individuals with disabilities, as well as the investigative and statistical recording of all incidents throughout Greece.

The coordination of the activities of the Association through the constant interaction and occupation of its members, the constant contact with other social welfare organizations and, in general, service departments that deal with the protection and regulation of all problems and rights of individuals with disabilities. The formation of a team of volunteers for the support of the goals of the Association as well as the formation of a team of motivational speakers from people with disabilities in order to inform and to render the general population aware.

The staging of representations, performances, as well as the issuing of announcements, complaints, and the submission of reports to the relevant authorities and services on every issue concerning the protection of the rights of people with disabilities.

#### **Article 4**



## **MEMBERS**

The members of the Association are divided into tactical (regular) and honorary. Honorary membership is given to individuals who have offered exceptional services to the Association, the state and society. The honorary members are nominated by the Board of Directors of the Association or by, at least, one fifth (1/5) of the tactical members and their registration is decided by the General Assembly.

Honorary members do not have the right to elect or be elected in the Administration of the Association, however, they are present during the meetings of the General Assembly and express opinions and views without the right to vote.

The members of the Association must be eligible to commit legal transactions.

Membership is individual and is obtained from the first day of registration in the Association register.

The Board of Directors decides on every new membership registration after an application has been made.

## **Article 5**

### **Rights of Members**

The members of the Association have the right:

- a. To participate in the General Assemblies on an equal basis on condition that they have fulfilled their financial obligations to the Association.
- b. To express their views with their vote.
- c. To elect the administration of the Association.



- d. To be elected as members of the Board of Directors.
- e. To receive updates on the progress of the Association from the members of the Board of Directors who are obliged to provide this update.
- f. To make suggestions about the actions of the Association.  
To leave the Association whenever they so wish.

Members of the Association who have left the Association can reregister.

## **Article 6**

### **DUTIES OF THE MEMBERS**

The members of the Association have to:

- a. Help in the realization of the objectives of the Association by participating in all activities of the Association and must not engage in any activity which contradicts and defames the name and the work of the Association.
- b. Be present when the General Assembly of the Association is convened.
- c. Pay their registration fee to the Association, which today amounts to thirty (30) euros but may fluctuate in accordance with the decision of the Board of Directors ratified by the General Assembly.

Members who are deleted from the register but reregister within a year, do not have to repeat their registration fee.

- d. Pay the annual subscription, which today is fifty (50) euros as well as any special subscriptions which will be decided by the General





Assembly. The amount of the annual subscription of the members may fluctuate in accordance with the decisions of the Board of Directors ratified by the General Assembly.

Honorary members do not have monetary obligations.

- e. Regard each other in a spirit of fellowship and collaboration.
- f. Abide by the laws of Associations, uphold the Articles of Association and implement strictly the decisions of the Board of Directors and of the General Assembly of the members.

## **Article 7**

### **LOSS OF MEMBERSHIP**

The members of the Association lose their membership when:

- a. They are deleted because of involvement in activities contradictory to the objectives of the Association and, generally, obstructing the implementation of the decisions of the Board of Directors and of the General Assembly. The decision for the crossing out of a member is ratified by the General Assembly.

A crossed-out member may be reinstated by the decision of the General Assembly, if the reasons for the crossing out have ceased to exist.

- b. When they decide to leave through their own will and they announce their decision in writing to the Board of Directors.
- c. When they owe membership fees of two years despite two (2) notifications in writing.

## **Article 8**



## RESOURCES OF THE ASSOCIATION

The resources of the Association are divided in ordinary and extraordinary.

Ordinary are considered the registration and annual membership fees which can fluctuate according to the decision of the Board of Directors.

Extraordinary resources are: a. the special subscriptions of the members, which if exceeding by threefold the amount of the annual membership fee must be approved by the General Assembly of the Association.

b. All kinds of donations, offers, gifts, grants from physical or legal entities, as well as all income from ticket sales, from sales of printed material and calendars, and from the organization of various activities, income earned by any legitimate and profitable manner, all state, municipal, or communal subsidies, and all subsidies from Greek or international organizations, legal entities of private or public law, as well as any European Union or international organization. Every kind of donation *inter vivo*, or cause of death,

c. All kinds of income from: scientific, cultural, recreational events, compilation of studies, participation in subsidized programmes, magazine subscriptions, printed material, et al, services provided by the Association to similar institutions, organizations, physical or legal entities, KEK(?), et al, from the copyright of all kinds of printed material, magazines, textbooks, educational material, electronic publications et al., from medical bills, tuition fees, sessions for insurance organizations, as



well as income generated from the lucrative management and/or sale of the Association's property.

## **Article 9**

### **FINANCIAL ADMINISTRATION**

Funds are received after a collection receipt, stamped with the seal of the Association and signed by the Treasurer and the President of the Board of Directors has been issued in double.

Revenues of every kind as well as the cash of the Association is put in the cash office of the Association or deposited in a bank account if the sum is in excess of five thousand (5,000) euro.

Withdrawal of money from credit institutions, and receipt of money from state organizations, private citizens and, generally, any Greek or foreign authority or department is carried out by the President of the Board of Directors together with the Treasurer or the President together with the Vice-President, or with the signed authorization of the above officers.

The payments of the Association are carried out with payment orders signed by the President of the Board of Directors and the Treasurer or the President of the Board of Directors and the Vice-President.

The administration of the funds of the Association is based on the annual financial statement of revenues and expenditure which is drawn up by the Board of Directors and approved by the General Assembly and which remains in effect from the 1<sup>st</sup> of January to the 31<sup>st</sup> of December of every year.

It is mandatory to submit the annual financial statement and the annual financial report, as well as the report of the Audit Committee for



approval by the General Assembly within three (3) months from the end of every fiscal year.

## **Article 10**

### **GENERAL ASSEMBLY**

The General Assembly is the sovereign body of the Association.

All members who have paid their dues have the right to participate in the General Assembly.

The General Assembly meets regularly once (1) a year in the first three months of the year and extraordinarily when the Board of Directors requires it. The meeting may be either in person or conducted online.

The tactical (full) members of the Association also have the right to ask for the convening of the General Assembly through the written request of one fifth (1/5) of their number. The request for the convocation of the General Assembly is addressed to the Board of Directors and should include the agenda to be discussed. In both cases, the Board of Directors should convene the General Assembly within ten (10) days.

Tactical (full) members are invited to the General Assembly through private invitation signed by the President and the Secretary of the Board of Directors at least ten (10) days before the convocation of the General Assembly.

Honorary members are invited through any appropriate means.

The invitation includes the agenda, as well as the date, time and location of the convocation of the General Assembly.

The topics which are discussed in the General Assembly are the agenda included in the invitation, as well as other topics, if the majority of the tactical members present agree.



Moreover, if the members of the Association express in writing their unanimous agreement to a specific proposal, a decision can be made without convening the assembly of the members.

## **Article 11**

### **GENERAL ASSEMBLY MEETINGS**

The members of the Association attend the General Assembly in person and sign the relevant registrar. Tactical members may be represented in the General Assembly by a person specifically authorized for this purpose, who at the time of arrival presents the authorization to the Board of Directors.

The General Assembly is in quorum when at least one third (1/3) of the members who have paid their dues are present.

If no quorum is achieved in the first meeting of the General Assembly, a second Repetitive Meeting is called, with the same exact agenda, not earlier than seven (7) days after the first one. The Repetitive Meeting is considered to have quorum irrespectively of the number of members present

At the opening of the General Assembly, the President and the Secretary of the session are elected by the members present.

Decisions are made by the absolute majority of the members present and through open vote, unless there is different provision in the charter.

Elections, approval of accountability, vote of confidence, as well as decisions on personal matters are conducted through secret ballot.



The minutes of the session are signed by the President and the Secretary of the General Assembly and delivered to the General Secretary for safe-keeping.

## **Article 12**

### **RESPONSIBILITIES OF THE GENERAL ASSEMBLY**

The General Assembly:

Approves at the end of each year the financial budget, the budget, and the financial report of the Board of Directors.

Approves the Board of Directors' action plan for the coming year.

Approves the Board of Directors' decisions on every issue and decides about the sale of property or other assets of great value belonging to the Association.

Elects the members of the Board of Directors, the Audit Committee, and deposes their members because of important reasons, serious breach of duty, or incompetence.

Imposes special levies.

Decides on the collaboration with other associations with similar aims.

Decides on the modification of the Articles of the Association, for the suspension of its works or for its dissolution on condition that half of the members who have paid their dues are present and that there is a majority of three fourths of the attending members.

## **Article 13**

### **BOARD OF DIRECTORS**



The Board of Directors of the Association is composed of five members. These are the President, the Vice-President, the General Secretary, the Treasurer, and one Advisor; these, together with three (3) substitutes, are elected from among the tactical members by the General Assembly of the members of the Association and they serve a two-year term.

The offices of the President, Vice-President as well that of the General Secretary and of the Treasurer, cannot be fulfilled by the same person at the same time.

The Board of Directors meets regularly once (1) a month, or, extraordinarily, whenever the President deems it necessary or when three members request it in writing. There is quorum when three (3) members at least are present. The meetings may be either in person or conducted online.

Whenever the President is absent or unable to attend, he is represented by the Vice-President.

Decisions are made by the majority vote of the members present and in the event of parity of votes the President has the deciding vote.

When the topics on the agenda include a matter pertaining to a member of the Board of Directors, this member is invited but does not participate in the vote

Before every meeting, the members are invited by written invitation listing the agenda to be discussed at least five (5) days in advance.

On extraordinary occasions, the members are invited through any means available and even on the same day.



No meetings are convened in July and August.

A member who does not attend three (3) consecutive regular or extraordinary meetings, is considered to have resigned unless there is very serious cause of which the President has been notified in writing.

The resigned members of the Board of Directors are replaced by the elected substitute members. In the event that these resign as well, the administration of the Association is undertaken by the temporary Administrative Committee whose sole responsibility is the conduct of elections for the new Board of Directors.

The members of the Board of Directors cannot be at the same time salaried or contracted employees of the Association. However, all types of expenses of attendance, of entertainment as well as other expenses may be paid to the President of the Board of Directors for the work carried out and provided on behalf of the Association.

#### **Article 14**

#### **RESPONSIBILITIES OF THE BOARD OF DIRECTORS**

The Board of Directors:

- a. Administers the Association
- b. Decides member registration as well as their deletion.
- c. Convenes the General Assembly.
- d. Implements the decisions of the General Assembly
- e. Is responsible for the upholding of the articles of the Association.
- f. Represents the Association before all Authorities. Appoints committees of members of the Association to deal with the matters that emerge.





- g. Administers the property of the Association.
- h. Decides on the allocation of expenses for the attainment of the objectives of the Association.
- i. Identifies and prioritizes the actions implemented by the Association and addresses all matters that concern the Association.
- j. Determines the amount of subscription as well as the subscription rights of the members of the Association, the amount of the annual subscription fee and any extraordinary contributions and, in general, readjusts the financial sums mentioned in the Articles of Association.
- k. Decides on the representation of the Association before any Authority. Appoints legal or other scientific or technical advisors.
- l. Employs and discharges any employees of the offices of the Association and concludes contracts with individuals that offer their services to the Association.
- m. Organizes all kinds of events which aim at the realization of the objectives of the Association.
- n. Establishes offices outside the seat of the Association.
- o. Ensures the publication of informative printed material.
- p. Nominates the honorary members of the Association to the General Assembly.

### **Article 15**

### **POWERS OF THE PRESIDENT**

1. The President:



- a. Convenes together with the Secretary, the Board of Directors and the General Assembly of the members in tactical or extraordinary meetings, opens the meetings and presides until a President of the meeting is elected from among the members present.
  - b. Ensures that the decisions of the Board of Directors and of the General Assembly of the members are implemented.
  - c. Stipulates and signs contracts thus enforcing the decisions of the Board of Directors.
  - d. Together with the Secretary conducts and signs the correspondence.
  - e. Monitors and controls the finances of the Association.
  - g. Together with the Treasurer, signs payment orders, checks and recovery orders.
  - h. Conducts transactions, with the Treasurer as counter signatory, from the Association's savings account.
  - i. Monitors the Treasury records.
  - j. Invites the Audit Committee to audit the finances of the Association.
  - k. Decides the assignment of responsibilities to the Vice – President.
- The President when absent or unable to attend the meeting of the Board of Directors is substituted by the Vice President.

## **Article 16**

### **POWERS OF THE GENERAL SECRETARY**

#### **II. The General Secretary:**



- a. Takes care of the correspondence of the Association, signing together with the President.
- b. Keeps the minutes of the meetings of the Board of Directors.
- c. Keeps the seal of the Association and seals the documents.
- d. Collaborates with the officers of the Association and provides them with any information required.
- e. Files and keeps the minutes of the General Assembly, of the Board of Directors, of the Electoral Committee as well as the reports of the Audit Committee.
- f. Is responsible together with the President for the correct keeping of records and books of the Association.
- g. Signs together with the President payment orders, recovery orders, withdrawal orders and in general orders of any administrative/ financial act or process in the event that the Treasurer is absent or unable to do so.

The Secretary - when absent or unable to attend - is replaced by one of the Advisors appointed by the Board of Directors.

## **Article 17**

### **POWERS OF THE TREASURER**

#### **III. The Treasurer:**

- a. Administers the finances of the Association
- b. Together with the President conducts transactions from the Association's savings account.



- c. Effects payments and collects proceeds through payment orders and proceed bills signed by the President and the Treasurer.
- d. Places at the disposal of the Board of Directors, the Audit Committee, the General Assembly and the President every element that pertains to the financial state - administration of the Association.
- e. Keeps the records as required by the law and the articles of the Association, and takes care that they are numbered and certified on the last page and signed by the President and the Treasurer.
- f. Is responsible together with the President for the financial state of the Association and at the end of every trimester informs the Board of Directors about the cash state of the Association.
- g. Submits every year the annual financial statement to the General Assembly.

The Treasurer when absent or unable to attend is replaced by the Vice-President. If the Vice-President is unable to do so, one of the Advisors appointed by the Board of Directors substitutes for the Treasurer.

If the Treasurer does not perform his duties in a satisfactory manner, he is replaced by decision of the Board of Directors within eight (8) days from the date of complaint.

## **Article 18**



## **ELECTION OF THE BOARD OF DIRECTORS**

Whoever wishes to be elected member of the Board of Directors submits a relevant application to the Board of Directors within a deadline set by the Board of Directors. The only stipulation is that the member have fulfilled all financial obligations to the Association.

The names of the candidates are listed in alphabetical order on the ballot; the names of the candidates for the Board of Directors are placed separately from these of the candidates for the Audit Committee; all candidates are made known at an early time to the members.

The members of the Association vote by secret ballot marking with a cross a maximum of five (5) candidates for the Board of Directors and two (2) for the Audit Committee. At the end of the vote and of the sorting of the ballots, relevant minutes are drawn which are signed by the Electoral Committee and turned over to the new Board of Directors. In these minutes, the candidates who received the most crosses in a descending order are proclaimed the winners. Five (5) of them comprise the Board of Directors and the next three (3) the substitute members. In the same way, the first two in votes from the candidates for the Audit Committee become its tactical members and the next two the substitute members.

In the event of a tie, the winner is proclaimed by draw among the candidates with the same number of crosses.



All individuals elected in the Board of Directors are called to a meeting by the member with the most votes within eight (8) days from the day of elections in order to constitute the new Board of Directors and to elect the President, the Vice-President, the Secretary and the Treasurer.

### **Article 19**

#### **AUDIT COMMITTEE**

The Audit Committee is elected by the General Assembly at the same time with the Board of Directors and is composed of two (2) tactical members and two substitute members.

The Audit Committee examines the financial situation of the Association and draws a relevant report which is submitted to the General Assembly of the members not later than two months after the end of the fiscal year.

This audit is conducted by instruction or in its own right at any time. There is a mandatory audit at the end of every fiscal year in order to inform the members of the Association of the findings through a relevant report announced to them at least five (5) days before the convocation of the General Assembly.

The Audit Committee, in the event of administrative irregularities, asks for the convocation of the General Assembly in order to present it with its findings by letter addressed to the Board of Directors. In this event, the Board



of Directors is obliged to convene the General Assembly within twenty (20) days.

## **Article 20**

### **MODIFICATION OF THE ARTICLES OF ASSOCIATION - DISSOLUTION OF THE ASSOCIATION**

For the modification of the present Articles of Association the decision of a General Assembly is required, in which at least  $\frac{1}{2}$  of the members who have paid their dues are present and who decide by a majority of  $\frac{3}{4}$  of the members present.

The Association is dissolved when its members become fewer than twenty (20) or when the General Assembly decides so with the above quorum and majority percentages which are those which are required for the modification of the Articles of Association. The same General Assembly which decides for the dissolution of the Association decides for the disposal of its property which may not be shared among its members but is given to another Association with similar objectives. Any modification is valid from the day after its registration in the records of the Court of First Instance.

## **Article 21**

### **SEAL - SYMBOL**

The Association uses a round seal which bears in the middle the year of its establishment and, peripherally, the name and the seat of the Association.



The Association can through a decision that the Board of Directors will take once, to designate a specific symbol whose further alteration can be achieved only through the modification of the present charter of Articles of the Association.

## **Article 22**

### **ASSOCIATION RECORDS**

The records kept by the Association are:

- a. The Registrar of Members of the Association where all the information pertaining to its members is registered.
- b. The Record of the Minutes of the Board of Directors
- c. The Record of the Minutes of the General Assembly of the members.
- d. The Protocol of Incoming and Outgoing documents.
- e. The Record of Presences of the members in the General Assembly.

The Association may keep other records as well, according to its needs.

## **Article 23**

### **FINAL CLAUSE**

The present Charter of Articles of Association which is composed of twenty-three (23) clauses was approved on 24/12/2007 by the founding members, was certified by the decision no. 4928/2008 of the Court of First Instance of Athens and was registered with a.a. 27502 in the Record of Associations of the Court of First Instance of Athens. It was first modified





and codified as one text by the Tactical General Assembly which took place on 12/01/2014. Then it was modified and codified as one text by the Tactical General Assembly which took place on 17/01/2021.

Kifissia 17/01/2021

The President of the G.S

The Secretary of the GS